

April 21, 2008

INSURANCE TASK FORCE COMMITTEE MEETING

Members Present

Dr. Greg Adkins
Shandra Backens
Steve Bowman
Leo Burt
Mark Castellano
Ami Desamours
Ron Frazer
Ruthie Lohmeyer
Jamie Michael
Donna Mutzenard
Tommy O'Connell
Suzan Rudd
Bob Rushlow
Susan Strong

Members Absent

Dr. Jane Kuckel
Shayne Murphy
Marcia Fain
Barbara Crowe

Others

Janice Bass
Lisa Brown
Karen Cooley
Debbie Durieux
Raffy Fermin
Paul Hebert
Joe Pescatrice
Debbie Strong
Karen Toro
Glen Volk

The meeting was called to order at 3:30 PM.

Approval of Minutes

Ms. Susan Strong asked if there were any additions, deletions, or corrections to the minutes from the March 3, 2008, meeting. There being none, Ms. Donna Mutzenard made a motion to approve the minutes; Mr. Mark Castellano seconded the motion; and the motion passed unanimously.

Annual Review of Benefit/Services

Mr. Glen Volk reviewed the 2008 renewal grid of services and voluntary benefits.

Review information included:

- Current vendor for each benefit/service
- Number of participants in each benefit/service
- Current rate “guaranteed through” dates
- Date of most recent RFP for each

After a review of the services and benefits on the renewal grid, Ms. Ruthie Lohmeyer made a recommendation to release an RFP for vision insurance; Ms. Donna Mutzenard seconded the motion; and the motion passed unanimously.

Vision insurance, offered by Vision Care, Inc./CompBenefits, has not been put out for bid since 1998 and, although there seems to be a high level of satisfaction with this voluntary benefit, Ms. Desamours suggested current economic conditions might produce more competitive bids.

Ms. Strong asked for volunteers to serve on the vision insurance RFP subcommittee. The following members volunteered: Shandra Backens; Donna Mutzenard, Bob Rushlow, and Susan Strong.

403(b) Model Plan

Ms. Susan Strong introduced Mr. Paul Hebert, Area Assistant Vice President, Compliance for Gallagher Benefit Services. Mr. Hebert opened the 403(b) plan discussion by emphasizing that the IRS has adopted new requirements and the importance of the District adhering to these requirements.

To help school districts meet the new administration requirements and improve retirement savings opportunities for Florida school employees, the Independent Benefits Council (IBC) created a Model Plan. School districts who adopt the IBC's Model Plan will have access to "best in class" investment options.

Mr. Rushlow asked if ING and Horace Mann (companies not included in the Model Plan) were interviewed and if they would be able to reapply at some time in the future. Mr. Hebert replied that they had submitted proposals, but were not among the finalists.

Ms. Strong asked if the School District adopted the IBC's Model Plan, would the District be able to keep some of their vendors in addition to the Model Plan vendors. Mr. Hebert said that would be up to the District to decide.

Ms. Strong will bring more information about the Model Plan and current vendors to the Task Force at future meetings.

Minnesota Life Will Preparation Service

Ms. Raffy Fermin, Minnesota Life's on-site customer service representative, spoke to the group about the free on-line simple will service offered by Minnesota Life. She presented an overview of the procedure to complete a simple will. She followed the instructions given on the Minnesota Life website and confirmed that they were easy to follow. Ms. Fermin also contacted two local attorneys on the referral list to confirm the 30-minute legal consultation was truly free of charge.

Mr. Rushlow mentioned that there are employees who do not have access to computers and therefore would not be able to take advantage of the service. Ms. Lisa Brown suggested that a representative give an on-site presentation.

Ms. Shandra Backens asked about Spanish speaking employees.

Ms. Fermin said she would be happy to do on-site presentations. She also informed everyone that the online simple will is available in Spanish and she could address the needs of Spanish speaking employees as well.

Ms. Strong reminded everyone that the service was of no cost to District employees. She urged everyone to test the on-line simple will to be able to discuss the issue at the next ITF meeting and to make an informed decision.

Employee Wellness Budget

Ms. Lisa Brown reviewed the proposed Employee Wellness Program budget for FY 09. The majority of the budget was for health education and group exercise programs. Funds for these programs is provided through a grant from Blue Cross Blue Shield.

Mr. Joe Pescatrice commended Ms. Brown for the excellent job she has done coordinating the activities, the incentives, and information to District employees. Ms. Backens also commented that employees throughout the District appreciated the Employee Wellness programs and were participating with great enthusiasm and teamwork.

Mr. Castellano made a motion to approve the budget; Ms. Shandra Backens seconded the motion; and the motion passed unanimously.

Health Insurance Financials

Mr. Glen Volk reviewed the health plan claims experience through February, 2008. He stated that activity from December through February was normal and his projections remained accurate.

Good of the Order

Ms. Suzan Rudd inquired about an employee that had brought a life insurance situation to her attention. Ms. Strong replied she would ask Ms. Fermin to assist Ms. Rudd resolve the issue.

The next ITF meeting was scheduled for Tuesday, May 20, 2008, at 3:30 PM.

There being no further business, the meeting adjourned at 5:00 PM.